

CD Sales

Problem outline: *You work for a company which sells music CDs over the Internet.*

Presentation requirements:

1. Set up a new presentation consisting of 3 slides. The slide master must have a pale green background and your name and today's date in small black text in the bottom left corner.
2. Set the following styles of text throughout the entire presentation:
Heading: Dark green, centred, 36 point sans-serif font
Bulleted list: Bright blue, left aligned, 20 point serif font
Sub-Bulleted list: Bright blue, left aligned, 16 point serif font, different style of bullet

On the first slide include the following:

3. The heading **Hothouse CD Sales**
4. Find a graphic of a CD and position it to fill the bottom right quarter of the slide.
5. Insert a box/border round the image.

On the second slide include the following:

6. Add the heading **The Adverts** in the same style as the first page.
7. Add the following bulleted list to the left side of the slide:
 - **Full Page Colour**
 - **High Cost, High Impact**
 - **Half Page Black and White**
 - **Medium Cost, Good Retention**
 - **Small Classified**
 - **Low Cost, Seen by Enthusiasts**
8. The bullets should be set to appear one at a time.

On the third slide include the following:

9. Add the heading **Cost Effectiveness** in the same style as the first slide
10. Create a chart filling the left side of the slide from the following data:

	Amount Spent
Advert A	3700
Advert B	4000
Advert C	3350

11. Enter the following bullet points to the right of the chart:
 - **Little difference between the three types**
 - **High cost of full colour not justified**
 - **Small Ads Work!**
12. Use the same transitional effect between slides.
13. Use one animation effect on the title of all slides.
14. Save the presentation using a new filename. Print the presentation as one slide per page.
15. Print the presentation with all three slides on a single page.